

AGENDA

Meeting: Trowbridge Area Board

Place: Conference Suite - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Thursday 20 June 2024

Time: 6.30 pm

Including the Parishes of: Hilperton, North Bradley, Southwick, Trowbridge, and West Ashton

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm.

Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer. Direct Line: 01225 718259 or Email: Ellen.Ghey@wiltshire.gov.uk or committee@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Antonio Piazza, Drynham (Chairman)

Cllr Jo Trigg, Lambrok (Vice-Chairman)

Cllr Daniel Cave, Park

Cllr Ernie Clark, Hilperton

Cllr Mel Jacob, Paxcroft

Cllr Edward Kirk, Adcroft

Cllr Stewart Palmen, Central

Cllr Horace Prickett, Southwick

Cllr David Vigar, Grove

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps –

Liam.Cripps@wiltshire.gov.uk

Area Board Delivery Officer – Caroline LeQuesne –

Caroline.LeQuesne@wiltshire.gov.uk

Democratic Services Officer – Ellen Ghey – ellen.ghey@wiltshire.gov.uk

Items to be considered	Time						
<p>1 Election of Chairman</p> <p>To elect the Chairman of the Trowbridge Area Board for the forthcoming year.</p>	6.30pm						
<p>2 Election of Vice-Chairman</p> <p>To elect the Vice-Chairman of the Trowbridge Area Board for the forthcoming year.</p>							
<p>3 Apologies</p> <p>To receive any apologies for absence.</p>							
<p>4 Minutes (<i>Pages 7 - 20</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 14 March 2024.</p>							
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>							
<p>6 Information Items (<i>Pages 21 - 52</i>)</p> <p>The Board is asked to note the following information items:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update for BSW Together (Integrated Care System) • Wiltshire AGE UK Update • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ Draft Licensing Policy 2024-29 Consultation ○ Local Nature Recovery Strategy Engagement Update ○ Multiply – National Numeracy Day 	6.40pm						
<p>7 Area Board Funding (<i>Pages 53 - 58</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p>Remaining Budgets:</p>	6.45pm						
<table border="1"> <thead> <tr> <th data-bbox="263 1814 582 1892">Community Area Grant</th> <th data-bbox="582 1814 909 1892">Older & Vulnerable</th> <th data-bbox="909 1814 1236 1892">Young People</th> </tr> </thead> <tbody> <tr> <td data-bbox="263 1892 582 1937">£34,670</td> <td data-bbox="582 1892 909 1937">£7,700</td> <td data-bbox="909 1892 1236 1937">£31.833.62</td> </tr> </tbody> </table>	Community Area Grant	Older & Vulnerable	Young People	£34,670	£7,700	£31.833.62	
Community Area Grant	Older & Vulnerable	Young People					
£34,670	£7,700	£31.833.62					

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG164 5	Trowbridge Town Football Club – <i>Floodlights for Trowbridge Town Football Club</i>	£5,000
ABG165 4	Studley Green Community Association – <i>Studley Green Community Centre Refurbishment Phase 2</i>	£2,172.22
ABG170 8	HELP Counselling Services – <i>New Laptop and Office Equipment for New Member of Staff</i>	£692
ABG181 9	Hilperton Village Hall – <i>New Roof at Hilperton Village Hall</i>	£3,750
ABG182 9	Avon Valley Runners – <i>Avon Valley Runners Running Track Refurbishment</i>	£1,130
ABG185 0	Equinox Explorer Scout Unit – <i>Access Ramp for Equinox ESU Paddle Sport Project</i>	£5,000

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG167 8	Trowbridge Debt Advice Service – <i>Financial Budgeting for All</i>	£500
ABG182 7	Families Out Loud – <i>Trowbridge Client Support</i>	£4,919

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG150 8	Wiltshire Wildlife Trust – <i>Blue Influencers Scheme</i>	£4,600
ABG174 3	Youth Adventure Trust – <i>Supporting Disadvantaged Young People in Trowbridge</i>	£4,000
ABG180 9	Sustainable Image Lab CIC – <i>Colour and Light Youth Art Programme</i>	£2,460
ABG183 2	Wiltshire Youth for Christ – <i>Summer Holiday Pop-Up Youth Week in Stallards Park</i>	£505

Further information on the Area Board Grant system can be found [here](#).

- 8 **Area Board End of Year Report and Outside Bodies** (Pages 59 - 72) **7.15pm**

Part I – Looking Back

To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2023/24:

- Supporting low-income individuals and families – **Cllr Antonio Piazza**
- Youth engagement, employment and positive activity opportunities – **Cllr Jo Trigg**
- Supporting positive mental health and wellbeing – **Cllr Stewart Palmen**
- Supporting the local economy – **Cllr Daniel Cave**
- Addressing climate change & Protecting Green Spaces – **Cllr Mel Jacob**

Part II – Looking Forward

- To highlight potential priorities for the Area Board to consider for 2024/25.
- To appoint a Lead Representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

- 9 **Partner Updates** (Pages 73 - 84) **7.25pm**

To note the following written reports and online updates attached to the agenda:

- a) Wiltshire Police
- b) Dorset & Wiltshire Fire Service: [Dorset & Wiltshire Fire Service | News & Incidents \(dwfire.org.uk\)](https://www.dwfire.org.uk)
- c) Child Friendly Trowbridge
- d) Trowbridge Future
- e) Town and Parish Council Nominated Representatives

Town and Parish Council Nominated Representatives are encouraged to attend the meeting and provide an update on issues and successes arising in their respective areas.

- 10 **Wiltshire Police Chief Constable** **7.45pm**

To receive an update from Wiltshire Police Chief Constable, Catherine Roper.

11 **Local Highways and Footpath Improvement Group** (Pages 85 - 96) **8.10pm**

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 18 April 2024, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Close** **8.20pm**

Future Meeting Dates:

- 3 October 2024
- 5 December 2024
- 20 February 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, Caroline.Lequesne@wiltshire.gov.uk

MINUTES

Meeting: Trowbridge Area Board
Place: Southwick Primary School, Hollis Way, Southwick, Trowbridge, BA14 9PH
Date: 14 March 2024
Start Time: 6.30 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to Ben Fielding of Democratic Services:
Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Antonio Piazza, Drynham (Chairman)
Cllr Jo Trigg, Lambrok (Vice-Chairman)
Cllr Mel Jacob, Paxcroft
Cllr Edward Kirk, Adcroft
Cllr Stewart Palmen, Central
Cllr Horace Prickett, Southwick
Cllr David Vigar, Grove

Wiltshire Council Officers

Liam Cripps, Strategic Engagement Partnerships Manager
Caroline LeQuesne, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer

Partners

Inspector Andy Lemon, Wiltshire Police

Total in attendance: 25

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Ernie Clark and Cllr Daniel Cave.</p> <p>Cllr David Vigar left the meeting upon the conclusion of the Area Board Funding item and provided apologies.</p> <p>Cllr Jo Trigg joined the meeting at a later point in the meeting and therefore did not vote on the Area Board Funding item.</p>
14	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18 January 2024 were presented for consideration. After which, it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 18 January 2024.</p>
15	<p><u>Declarations of Interest</u></p> <p>The following declarations of disclosable interests were made during the meeting:</p> <ul style="list-style-type: none"> • Cllr Mel Jacob declared that she was supporting and had been in consultation with representatives regarding the Biss Meadows Country Park grant application. • Cllr Horace Prickett declared that in relation to the North Bradley Peace Memorial Hall grant application, he was a Trustee and would therefore abstain from voting on the application. • The following Cllrs had dispensations previously granted in relation to their role as a Trowbridge Town Councillors, therefore meaning that they could speak and vote on the grant application provided by Trowbridge Town Council: <ul style="list-style-type: none"> ○ Cllr Jo Trigg ○ Cllr Edward Kirk ○ Cllr David Vigar ○ Cllr Stewart Palmen
16	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to how the Area Board was taking place in an external venue to County Hall.</p>

Area Board Funding

The Strategic Engagement Partnerships Manager informed the Area Board of the opening balances for grant funding as well as grants which had been withdrawn or deferred. The Area Board considered the following applications for funding:

Community Area Grants:

Wiltshire Youth for Christ – £5,000 towards Additional pop-up youth cafe van.

Decision

Wiltshire Youth for Christ was awarded £3,704.67 towards Additional pop-up youth cafe van from the Community Area Grants fund and an additional £853.07 from the Youth Grants fund.

Moved – Cllr David Vigar

Seconded – Cllr Stewart Palmen

Reason – The application met the Community Area Grants Criteria 2023/24.

Decisions were made on the following grant applications by means of a block motion and vote to award the respective amounts. This was proposed by Cllr Piazza and seconded by Cllr Jacob before being successfully voted in favour.

Wiltshire Rural Music - £495 towards Equipment for Wiltshire Rural Music's Trowbridge Older Peoples Wellness Club.

Decision

Wiltshire Rural Music was awarded £495 towards Equipment for Wiltshire Rural Music's Trowbridge Older Peoples Wellness Club.

Reason – The application met the Community Area Grants Criteria 2023/24.

Studley Green Community Association - £4,230 towards Studley Green Community Centre refurbishment.

Decision

The Area Board agreed to defer making a decision on the application received from Studley Green Community Association as no representative was present at the meeting.

North Bradley Peace Memorial Trust - £1,350 towards North Bradley Peace Memorial Hall urgent drainage.

Decision

North Bradley Peace Memorial Trust was awarded £1,350 towards North Bradley Peace Memorial Hall urgent drainage.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Trowbridge Environmental Community organisation - £793 towards Trowbridge town park Wildlife garden and woodland glade project.

Decision

Trowbridge Environmental Community organisation was awarded £793 towards Trowbridge town park Wildlife garden and woodland glade project.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Lions Club of Trowbridge – £880 towards Defibrillators within Trowbridge Town Centre.

Decision

Lions Club of Trowbridge was awarded £880 towards Defibrillators within Trowbridge Town Centre.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Biss Meadows Country Park – £2,819.54 towards Biss Meadows South Field enhancement.

Decision

Biss Meadows Country Park was awarded £2,819.54 towards Biss Meadows South Field enhancement.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

British Moroccan Community Association - £500 towards Correct Moroccan Community Town Council Festivals.

Decision

British Moroccan Community Association was awarded £500 towards Correct Moroccan Community Town Council Festivals.

Reason – *The application met the Community Area Grants Criteria 2023/24.*

YMCA Little Shoots Nursery – £1,593.55 towards YMCA Little Shoots Nursery Outdoor Learning Area.

Decision

YMCA Little Shoots Nursery was awarded £1,593.55 towards YMCA Little Shoots Nursery Outdoor Learning Area.

Reason – The application met the Community Area Grants Criteria 2023/24.

Youth Grants:

The Amber Foundation – £2,876.10 towards Ambers programme of support.

Decision

The Amber Foundation was awarded £2,876.10 towards Ambers programme of support.

**Moved – Cllr Antonio Piazza
Seconded – Cllr David Vigar**

Reason – The application met the Community Area Grants Criteria 2023/24.

Trowbridge Town Council - £1,369.62 towards Youth and Transition Event.

Decision

Trowbridge Town Council was awarded £1,369.62 towards Youth and Transition Event.

**Moved – Cllr Stewart Palmen
Seconded – Cllr Mel Jacob**

Reason – The application met the Community Area Grants Criteria 2023/24.

Mighty Girls CIC - £2,850 towards Trowbridge Girls PILOT.

Decision

Mighty Girls CIC was awarded £2,850 towards Trowbridge Girls PILOT on the provision of up-to-date records.

**Moved – Cllr Mel Jacob
Seconded – Cllr David Vigar**

Reason – The application met the Community Area Grants Criteria 2023/24.

	<p>Saxon Group Riding for the Disabled Association - £500 towards Saxon RDA Summer Outing.</p> <p><u>Decision</u></p> <p>Saxon Group Riding for the Disabled Association was awarded £500 towards Saxon RDA Summer Outing.</p> <p>Moved – Cllr Mel Jacob Seconded – Cllr Stewart Palmen</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p> <p>British Moroccan Community Association - £1,500 towards Youth events and other activities.</p> <p><u>Decision</u></p> <p>British Moroccan Community Association was awarded £1,500 towards Youth events and other activities.</p> <p>Moved – Cllr David Vigar Seconded – Cllr Antonio Piazza</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p>
18	<p><u>Community Joint Strategic Needs Assessment (JSNA)</u></p> <p><i>This item was heard after the Partner and Community updates item due to Inspector Lemon’s availability.</i></p> <p>The Area Board received a presentation from Caroline LeQuesne (Area Board Delivery Officer). The presentation covered the following matters:</p> <ul style="list-style-type: none"> • Once a year the Area Board renews its local priorities, with this next set to be done in June. One of the ways in which this is done is to consider local data available, to assess what areas are doing well and not so well. • A significant part of this data is the Joint Strategic Needs Assessment (JSNA) and Community Area Joint Strategic Needs Assessment (CAJSNA), which is a collection of data captured from Wiltshire Council services and partner organisations. This data is then formatted so that residents can understand it. • The last JSNA was completed in 2020 and is completed every 4 years. In 2020 Covid heavily affected the data. • An interim health and wellbeing recovery JSNA was completed in 2022 to recognise the affect which Covid had had on people and the economy. • It was outlined that the data could be accessed via the following website:

	<p><u>Wiltshire Intelligence - Bringing Evidence Together</u></p> <ul style="list-style-type: none"> • It was stressed that data is not always entirely accurate, can go out of date and can be affected by significant events such as Covid. • Statistics specific to Trowbridge were provided from the following areas including: <ul style="list-style-type: none"> ○ Cost of Living ○ Crime and Safety ○ Health ○ Older People • Reference was drawn to a QR code included within the presentation, which was for a survey, in which the results would be brought back to the next Area Board meeting to help decide the priorities. • It was noted that the survey would close in April. <p>After the presentation, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • It was clarified that data for other areas was available on the website for comparison against Trowbridge. • Clarity was sought as to whether the data for falling could be further expanded for detail, to which it was noted that this data had been taken from hospital admissions for people over 65. It was also noted that there was work taking place in Bradford on Avon and Melksham relating to a falls prevention project, which if successful could be replicated in Trowbridge. • The area of child wellbeing was discussed, including the potential impact of social media and the environment in which they live in. • Hospital admissions resulting from self-harm in young people was raised as a cause for concern. • Gender identity was also discussed as well as what work was taking place to support young people.
19	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Inspector Andy Lemon provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> • It was noted that when the Chief Constable previously attended an Area Board meeting, she had drawn reference to a change of target operating model for response policing, which had now come into effect in January. This included new shift patterns and response teams being under different line managers. • It was stated that the Community Commitment document produced by the Chief Constable would be shared with Members and explained at a future

Town Council meeting.

- An overview of Crime Exceptions in the Trowbridge Area was provided as per the report within the agenda pack.
- Neighbourhood policing team stats were provided for February.
- Local priorities for Trowbridge were outlined including reference to a Facebook Live event, arrests which had taken place and anti-social behaviour on College Road and Castle Place Multi-storey car park.

After the verbal update, there was time for the following questions and points to be made:

- Clarity was provided that the smashed window which had occurred in Trowbridge was committed by a different individual to those who had committed offences in Melksham.
- Feedback was provided that there was appreciation for the brand which Inspector Lemon was building through community visits, with residents feeling as though they could approach the police.
- Reference was made to a PCC Safer Streets Scheme update, which had outlined that Trowbridge was labelled as a project to have street wardens funded for a year. There had been surprise regarding this and that it was suggested that it would have been preferred that the funding have been spent on enhancing CCTV like in Chippenham.
- Gratitude was placed towards the police who had assisted Cllr Kirk with a break in relating to his shop in Melksham.
- Reference was made to drug dealing in St James Church Yard, to which Inspector Lemon noted that this was a problem that the police are working to resolve through orientated policing with someone brought in centrally to help scan and analyse the information before devising a response as well as how partners might be able to help. The best way of dealing with this would be covertly rather than in an overt fashion as those involved would see the police team coming. It was stated that it would be important to resolve this with local residents reporting that they had not felt safe to walk home from work.
- Inspector Lemon made reference to how hotel checks had recently taken place locally in order to test booking in procedures focused on youth criminal exploitation, sexual exploitation and county lines. It was noted that last summer hotels had signed up for this initiative, however the checks had not produced a positive response using an adult male police officer and 16-year-old cadet. Comms would therefore be produced to reinforce the procedures.

Action: It was agreed that Trowbridge Area Board would write to the PCC regarding the Safer Streets Scheme update and the street wardens project.

- **Child Friendly Trowbridge**

The Area Board received the following verbal update from Cllr Jo Trigg, which covered the following points:

- The group had its regular meeting on Monday, which was attended by

	<p>Liam Cripps and representatives from Youth for Christ, Mighty Girls CIC and Selwood Housing.</p> <ul style="list-style-type: none"> • The group is continuing to look at more work can be done to involve the voices of young people in the town. • Comms are going out to local schools and the college to pull together strands of work from their youth councils. • Scrutiny work is taking place with the Youth Partnership Trust. <ul style="list-style-type: none"> • Trowbridge Future <p>The Area Board received the following verbal update from Cllr Jo Trigg, which covered the following points:</p> <ul style="list-style-type: none"> • The group’s new Mill Street premises have now opened, and Child Friendly Trowbridge had a meeting there, with other connected groups able to use the facility. • The group is continuing to look at ways to include large numbers of young people compared to what they were previously able to do in their smaller premises. <ul style="list-style-type: none"> • Town and Parish Council Nominated Representative <p>The Area Board received the following verbal update from Cllr Roger Evans on behalf of North Bradley Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • Things are progressing with the Parish Council as normal with 12 meetings per year. • There have been three changes with new Councillors due to a death and two Councillors experiencing sickness. • The main items currently being investigated are the flooding in Yarnbrook and emergency hubs. • The Parish Council is currently dealing with the neighbourhood plan review with a consultation having taken place over the last month with the results now being analysed ahead of a meeting next week to make further progress. • The Parish Council has a good relationship with the two village halls in its area with these halls being private enterprises, though the Parish Council does support them as and when required. • Clarity was provided on the way that the Parish Council distributes its money, with each approach being decided on merits and that there had been a surplus of money last year which was used as donations. • Regarding the flooding in Yarnbook, a plea was made for Wiltshire Council to chase up farmers and landowners who had not done much to clean out their gullies. <p>Action: For Councillor Nic Puntis, Portfolio Holder for Flooding, to be contacted and invited to a future Area Board meeting.</p>
20	<p><u>Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information</p>

	<p>items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • BSW Together Update • Community First Update • Healthwatch Wiltshire Update • Local Nature Recovery Strategy Public Engagement • Wiltshire Best Kept Village Competition • Wiltshire Council's Cultural Strategy 2023-2030
21	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p>Supporting low-income individuals and families – Cllr Antonio Piazza</p> <ul style="list-style-type: none"> • Before the last Area Board, Cllr Piazza visited Trowbridge Future and found it very hard hitting to see people queuing up for the community fridge. Appreciation was shown for Trowbridge Future, however Cllr Piazza also noted it was negative as this shouldn't need to happen. • Cllr Piazza would be meeting the Debt Advice Centre Manager for Trowbridge soon. • Cllr Trigg stated that a positive aspect had been created from the community fridge, with people often forming friendships and a community feel. Often these people would also attend cookery classes and kindness cafes, which were creating resilience. <p>Youth engagement, employment and positive activity opportunities – Cllr Jo Trigg</p> <ul style="list-style-type: none"> • Better relationships were looking to be built with local schools and colleges, with the hope that a Youth Forum event could take place in 2025 as part of a national initiative, which would involve young ambassadors taking forward youth action and activity. • Reference was made to careers fairs which had taken place. • Cllr Trigg had chaired a Children's Select Committee task group which had looked at how funding and youth provision takes place through Area Boards. A report had been produced before Christmas, with a Cabinet report in response provided after Christmas which had accepted some of the recommendations. Key points of this included that currently Area Board funding came under community services, however it should really come under Children's Services. Work was also being completed to look at the Education Act for youth provisions and what this means for the Council. Previously there had been push back on the use of funding for repeat projects, however this had been taken away for consideration of how Area Boards could support such projects without them having to attend multiple separate Area Boards.

- Work had also started with the Wiltshire Youth Partnership regarding how issues could be resolved, how better practice and sustainable provision could be achieved.

Supporting positive mental health and wellbeing – Cllr Stewart Palmen

- A Wiltshire Parent Carers Council meeting recently took place at the Civic Centre.
- It was positive to hear from the grant recipients as in their own forms they were providing mental health support for residents in Trowbridge; particularly the Rural Music Group on Gloucester Road who were helping isolated people.
- During a recent Corporate Parenting Panel meeting, reference was made to a phone application which enables children to journal how their day had been, with the app able to detect warning signs of decreasing mental health and possible need for intervention.

Supporting the local economy – Cllr Daniel Cave (Cllr Palmen provided an update in Cllr Cave’s absence)

- A lot of positive things are happening in the town with new businesses and empty units being filled as well as a lot of building works.
- Castle Place now has a new owner who has discussed options other than retail for the facility.
- The Weaver’s Market is starting again, a month earlier in April. An external company who runs markets for other towns is going to come in and run the April market under the Weavers brand, with the potential for them to continue to run it if successful. This would be a positive step to have the market ran by someone with a good system in place. There is also the intention that the market won’t take a grant from the Town Council this year.
- Wetherspoons has been undergoing a £2million upgrade with BeeTeas recently having reopened and the owners also taking over the Courthouse public house.
- The Town Hall is looking fantastic with the ballroom reopened and old lifts taken out.

Addressing climate change & Protecting Green Spaces – Cllr Mel Jacob

- Cllr Jacob recently attended an Area Board Environment Leads event, which had been good and interesting.
- It was positive to have seen grants awarded to groups protecting green spaces in Trowbridge as one of the areas mentioned in the Leads event was that other Area Boards had targeted grants through their priorities. This had therefore prompted the question as to whether grants and priorities can be balanced more.
- There has been success in getting a grant from Great Western

	<p>Community Forests, with over £140K funding secured for tree planting in Trowbridge.</p> <ul style="list-style-type: none"> • There is a desire to identify more areas to plant trees however it is difficult to plant trees without the correct permissions. • The importance of planting trees for wellbeing and the investment of the town was stated. • A tree warden and parish training event was set to take place in April 2024. • Officers Caroline Rea and Emma Glover were thanked for their efforts and support in the grant application process.
22	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 8 February 2024.</p> <p>Cllr Prickett drew attention to the ongoing schemes included on Page 128 of the agenda and LHFIG report, with reference to the decision to request alternative schemes in Woodmarsh and North Bradley. Reference was made to how the ULEZ zone in Bath and the rebuilding of Cleveland Bridge had caused traffic in the area. Cllr Prickett stated that the included statement regarding Woodmarsh was out of date and would need thorough examination, with reference to revisiting the previously proposed West Wilts Bypass.</p> <p>Cllr Kirk stated that as mentioned by the Cabinet Member at the last Highways Matters themed Area Board meeting, a neighbouring county was not supposed to complete work which would cause an impact to Wiltshire. It was noted that the scale of the problem was so great that it would likely go beyond what the Area Board and LHFIG could do. It was therefore suggested that the Area Board write to the Cabinet Member regarding what action could be taken.</p> <p>Action: The Area Board agreed to write to the Cabinet Member for Transport, Street Scene, and Flooding regarding what the effect of the ULEZ zone in Bath has been as well as what the Council plans on doing about it.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 8 February 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
23	<p><u>Urgent items</u></p> <p>Officers were thanked for arranging an external venue to host the Area Board.</p>
24	<p><u>Close</u></p>

	The date of the next meeting was 20 June 2024.
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The Carers Together Wiltshire Partnership

Community First is working in partnership with Age UK Wiltshire, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, Carers Together Wiltshire. This partnership allows us to provide tailored support to the thousands of individuals across Wiltshire identified as a carer.

For more information about the support we can offer through Carers Together Wiltshire, telephone 01380 710300 or email enquiries@carerstogetherwiltshire.org.uk.

Support for Parent Carers

Are you a parent carer, providing care to your child who needs additional support?

Here at Community First, as part of the Carers Together partnership, we can provide a support conversation to discuss your needs. We offer information, advice and guidance and can also signpost and refer you to other support services. We can carry out Carers Assessments if your child is over 18, and you meet the eligibility criteria for a funded service. We will also be providing peer support groups and sending out regular Parent Carer emails full of information and events.



Jo Hiller-Culley is the Parent Carer Lead for Carers Together Wiltshire. Jo has been working to support Parent Carers in Wiltshire since 2012. Jo worked with the Wiltshire Parent Carer Council initially, as an information officer, then with the Wiltshire SENDIASS service around educational support for young people with SEN, and then for Carer Support Wiltshire for over four years, where she developed a robust support service for Parent Carers. Jo is looking to develop her role at Community First, part of the Carers Together Partnership. She would love to hear your views about what our new offer should look like. Please join Jo and her manager Hayley Boland on teams for a chat.

- Date: Thursday 23rd May 2024
- Time: 7-8pm (drop in)

For more information, and to obtain the link, please email: jhculley@communityfirst.org.uk. You can also sign up for the Parent Carers newsletter here: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

Voice It, Hear It - Current and Upcoming Engagement Projects



The Voice It, Hear It partnership and delivery team has been working with Wiltshire Council and BSW ICB to engage with people in Wiltshire on a variety of topics related to health and social care, with the overall aim of co-producing, co-designing and co-developing health and social care services locally.

The team has a number of projects underway and scheduled throughout 2024. These have been requested by Wiltshire Council, the Integrated Care Board and other partners.

- **Learning Disability and Autism Life Expectancy:** Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.
- **Technology Enabled Care:** Exploring how 18-25 year olds use technology to enhance their independence and how they find out what is available for them.
- **Wiltshire Council Prevention Strategy:** Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?
- **Care Quality Commission Adult Social Care Inspection:** Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?
- **Accommodation Strategy:** Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home, how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.
- **Wiltshire Museum Assize Court Development:** Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.

For more information about Voice It, Hear It, please see the Project Summary included with this briefing pack. You can also find out more about the project on our website: www.communityfirst.org.uk/voice. To contact the team please email: voice@communityfirst.org.uk

BeMindful - New Wellbeing Pilot Project



‘BeMindful’ is a new pilot wellbeing project led by Youth Action Wiltshire. Through Health Inequalities Funding, the project targets young people aged 11-16 living in the 20% most deprived wards of Salisbury and struggling with their mental health.

By working in partnership with schools and experienced VCSE services, BeMindful offers young people a range of support including access to group work, 1:1 mentoring, counselling referrals, signposting, vocational learning, healthy living and skills development.

The following partners are involved in delivering the pilot project:



New Rural Housing Enabler Project

Community First is leading a new Rural Housing Enabler project in Wiltshire, with support from Wiltshire Community Land Trust. The Rural Housing Enabler (RHE) project will play a critical role in raising awareness of the lack of affordable housing for local people in rural parts of Wiltshire and encouraging and supporting communities to welcome and help make provision for new homes. The RHE will gather information to understand the need for affordable housing within rural communities and help empower communities so that they can explore a range of options.

The RHE will explore all options to bring forward projects that have the support of the local community. These will encompass, but not be limited to, conventional local authority and housing association new build or conversions; Section 106 or similar planning related affordable homes schemes; and schemes that combine both affordable homes for rent and shared or low-cost ownership. To achieve this the RHE will be willing to work with the two local authorities, housing associations and other not for profit providers in the area and private sector builders and developers.

The RHE will provide a great opportunity to connect with all parishes in rural Wiltshire, to begin ascertaining both the extent and type of affordable housing needs in the county and engage with those communities able and willing to do something about it. That `something` might include obtaining evidence of need, identifying possible sites (in particular `exception` sites) and in some cases establishing some form of community-led housing vehicle, such as a community land trust.

Crucially, the RHE will also be able to ascertain the existing and potential delivery agents for affordable housing, including Wiltshire Council, developers willing to provide a proportion of affordable housing in their proposals, and housing associations able to keen to work with rural communities. Accordingly, the RHE will be able to begin painting the whole picture of affordable housing needs within the county, help those villages keen to do something about it, and identify the potential ways of meeting those needs.

As well as establishing housing need another important ingredient in bringing forward more affordable housing for local people is the identification of suitable sites within or on the edge of the villages where these much-needed homes can be built. Part of the role of the RHE will be to liaise with landowners, CLTs, Parish Councils and Neighbourhood Plan groups to seek out such sites that might be brought forward.

The project is at an early stage, and we hope to have more information and project updates to share in the coming months.

Landfill Communities Fund

Are you a not-for-profit organisation in Wiltshire? Have you a capital community project you need some match funding for? Have you planning permission (if needed) and 3 quotes for the work you need doing ready to apply? If so, please fill in an Expression of Interest form which can be found on our website and send this to: mhardwidge@communityfirst.org.uk.

The Grants team will get in touch with you to discuss eligibility and an appropriate time to apply if you are in the correct area, conditional to available funds.

Download information pack: <https://www.communityfirst.org.uk/grants/>

First Aid Training



We offer a range of first aid training courses at Oxenwood Outdoor Education Centre, some courses can also be delivered remotely. Training courses are suitable for schools, youth groups and organisations. We can offer training for people with no first aid experience as well as refresher and requalification training.

Courses offered include First Aid at Work, Paediatric First Aid, First Aid for Mental Health and First Aid for Youth Mental Health. Courses range from 2 hours up to 3 full days of first aid training. During your course, you will be assessed by a qualified trainer and receive a certificate on completion.

A complete list of training courses is available on our website, with details about the course content: <https://www.oxenwood.org.uk/first-aid-training/>

For more information and to book training, email dmaloney@oxenwoodcentre.com

Employability Programmes

Building Bridges

Our Building Bridges Programme, which supports people with significant barriers and challenges to move towards and then sustain education and employment, continues to deliver strongly and is currently supporting 108 participants across Wiltshire.

We will shortly be extending Building Bridges further with a specialist team to support individuals affected by homelessness as part of the Wiltshire Council Rough Sleeping Initiative.

Building Bridges also continues to provide numeracy skills support to qualifying participants as part of Wiltshire Council's Multiply Programme.

Household Support Fund

Community First has been actively involved in helping to deliver Household Support Fund assistance to households in most need across Wiltshire during the current cost of living crisis. Between November and March, our Building Bridges and Youth Action Wiltshire teams distributed £45,000 of vouchers to 156 households - 82% of these were for food, 12% for energy and 6% for other essentials. We are hoping to provide even more assistance to households in need in the next phase of this funding in the coming months.

Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For a free quote and more information visit our website: www.communityinsurance.co.uk. Or email: communityinsurance@communityfirst.org.uk or telephone 01380 732809.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

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Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire.



Working alongside Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) we will be engaging with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

We work alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

Voice It, Hear It Projects



We have a number of projects underway and scheduled in throughout 2024. These are requested by Wiltshire Council, the Integrated Care Board and partners in our community.

Learning Disability and Autism Life Expectancy



Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.

Technology Enabled Care (TEC)



Exploring how 18-25 year olds use TEC to enhance their independence and how they find out what is available for them.

Wiltshire Council Prevention Strategy



Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?



Care Quality Commission Adult Social Care Inspection

Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?



Accommodation Strategy

Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.



Wiltshire Museum Assize Court Development

Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.



Engagement and reporting methods

- Focus groups
- 1-1 interviews
- Surveys
- Workshops
- Social media
- Flinga
- Facebook polls/forums
- Qualitative / Quantitative Reports
- Videos
- Artworks
- Campaign sharing
- Awareness

We'd love to hear from you!

voice@communityfirst.org.uk

01380 722475



voice it, hear it



@wiltsvoice

How we set our priorities

Each year Healthwatch Wiltshire sets its priorities for the year ahead based on the experiences that we hear from local people.

These are gathered by:

- Reviewing feedback that we have received over the past year
- Conversations with our Board and volunteers
- All the evidence and feedback we gather is shared with the Board and they help us decide what areas we focus on in the year ahead.



We also talk to local commissioners and voluntary sector organisations to ensure our work can add value to what they're doing and to check that we aren't duplicating work that's already being done elsewhere.

While other people can suggest areas of focus to us, we are an independent organisation and decide our own workplan.

Our priorities for 2024/25

This year we ran an online survey throughout March and we also visited libraries, community campuses and local groups to gather people's views.

The survey invited respondents to choose their preferences from a list of six key project themes, all of which came from the feedback we'd received over the previous year:

- The wellbeing of children and young people
- Pharmacy

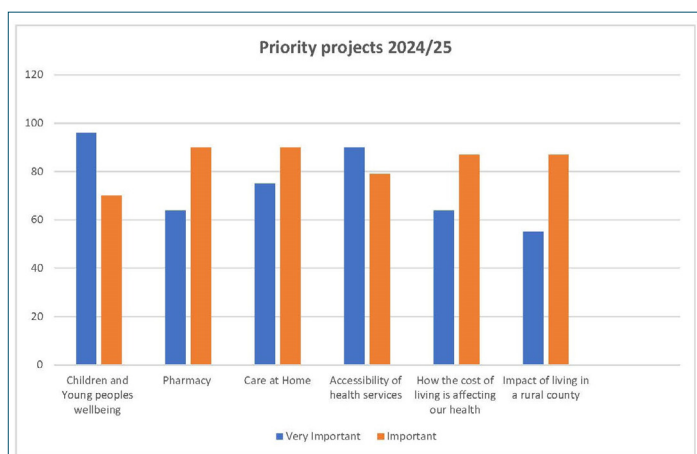
- Care at home
- Accessibility of health services
- How the cost of living is affecting our health
- The impact of living in a rural county.

Our planned work

Based on the survey responses we received, and following a discussion with our volunteers and our Board, the following three priority areas have been agreed:

- **Pharmacy** - a review of the Pharmacy First scheme.
- **Living in a rural county** - focusing on the issues people face living in isolated areas and how they access services.
- **Care at home** - hearing the views of people who have an NHS@Home (virtual ward) package to provide care at home and how this is working for them.

A huge thank you to the 211 people who shared their thoughts with us! Find out more about [what people told us in our blog](#).



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Update for Wiltshire Area Boards

April 2024

Covid spring booster programme

The Covid-19 booster vaccination programme for those most at risk of serious illness from the virus will begin in April.

The advice for this Spring is to offer the vaccine to those at high risk of serious disease and who are therefore most likely to benefit from vaccination.

The JCVI advises the following groups should be offered a COVID-19 booster vaccine this Spring:

- Adults aged 75 years and over.
- Residents in a care home for older adults.
- Individuals aged 6 months and over who are immunosuppressed.

Trailblazing health centre

Devizes' state-of-the-art health centre has recently celebrated its first anniversary, with staff at the site proud to have cared for more than 59,000 people during its inaugural 12 months.

The centre, which takes pride of place as the Wiltshire town's flagship location for health and care, had its official opening on 22 February 2023, just a few weeks after the doors first opened to patients.

Since then, the team at Devizes Health Centre, which holds the title of being one of the country's first fully integrated healthcare centres, meaning GP appointments take place alongside many other health and care services, such as outpatient clinics and community care, have carried out a total of 16,834 face-to-face appointments.

When combined with appointments carried out over the phone, the Devizes team cared for 59,457 people during their first year, which equates to approximately 238 patient interactions each day.

Along with being 100 per cent energy efficient – the site uses heat pumps and solar panels to generate its own power – Devizes Health Centre is also a hub for same and next-day care.

Patients of four nearby GP practices are able to be referred directly to the new urgent care service, meaning local people need not travel further afield for quick help and treatment.

Further information about Devizes Health Centre, as well as all other local health and care services, can be found online at www.bsw.icb.nhs.uk.

BSW Care Coordination initiative wins prestigious HSJ award

Medvivo and BSW ICB have won a prestigious Health Service Journal Award for a project to coordinate health and care services so that patients receive the best possible care to meet their needs, at the right, in the right place and avoids emergency admission.

The project, which has been running across BSW since December 2022, received a Gold Award in the category 'most effective contribution to integrated health and care'.

The Care Coordination Hub see Specialist Paramedics working alongside Advanced Clinical Practitioners and other Health and Care Professionals (in the hub and virtually) to optimise the flow of patients across the region. Working this way reduces the risk of harm and makes the best use of the resources to provide high-quality care.

New Partnership announced to support unpaid carers in Wiltshire

Wiltshire has thousands of people who provide help as unpaid carers to those needing additional support. Wiltshire Council and the BSW ICB have a role to ensure those people are provided with respite, support and opportunities to network with other unpaid carers.

The council has announced that Age UK Wiltshire is working in a consortium with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action (and many more charities). As a group they are called 'Carers Together Wiltshire' and will provide respite, and a range of support to adult unpaid carers from the age of 18. This will include training, carer cafes and awareness raising in the community for unpaid carers. They will also work closely with Wiltshire Council to continue conducting carer's assessments.

Community First has been awarded the contract for younger adult and young carers from ages 5 – 25, focusing on support in primary schools and supporting Wiltshire Council with their work with secondary schools and colleges, understanding their rights and what support is available to them and giving them opportunities to carry on doing the things they enjoy – whilst also teaching them key life skills as they grow up.

Both providers will work together to support carers aged 18 – 25 and family support including parent carers. There is also investment in online support so carers can access training, chats, helpful guides and support at any time.

There will continue to be a Wiltshire Carer Card which will provide unpaid carers with ID as a carer and record emergency contact details. This will be available as a physical card and a digital app for people's smartphone, if preferred. Unpaid carers can continue to use the emergency card they already have while they wait for the new card. The new providers will also continue to work closely with hospitals to ensure unpaid carers are supported. Assessments for unpaid carers will continue as normal.

From 1 April Carer Support Wiltshire will continue to run its services independently of the council including carer cafés, the Hear to Talk service, family support and activities, carer wellbeing workshops, young carer activities, carer grants and their Bereavement Help Points.

The unpaid carers contract is jointly funded by Wiltshire Council and BSW ICB.

AGE UK WILTSHIRE

News and Views

CEO Message - Providing Support, Encouraging Independence

Welcome to the fifth edition of our external newsletter. Sarah Cardy, CEO, gives an update on our services.

“Nothing stands still for long in Age UK Wiltshire. We are continuing to find new ways to deliver services and strengthen our income to ensure we are a sustainable charity.

Having opened our Salisbury charity shop with an information point at the end of last year, it has been fantastic to open in two further locations in Bradford on Avon and Marlborough. You can read more about these brilliant shops and information points on page 3 of this newsletter. We are working hard behind the scenes on our next location, so watch this space.

Since our last newsletter I am delighted to announce our new partnership with working in partnership with Community First, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, ‘Carers Together Wiltshire’. This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing.”

You can find out more about Carers Together Wiltshire on page 6 of this newsletter.

Newsletter
Highlights

CEO Message

Let's Talk About: Offline
and Overlooked

Charity Shops

Organisation News and
Updates

Carers Together Wiltshire

Meet the Trustee

Join our team - vacancies



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[@AgeUKWiltshire](#)



[@AgeUKWiltshire](#)

Visit our [website](#)



Let's talk about: Offline and Overlooked – Age UK's new report on Digital Exclusion

Age UK has released a new report – 'Offline and Overlooked – Digital Exclusion and its impact on older people' – written to continue raising awareness of digital exclusion with MPs, local councils and service providers.

Age UK has been campaigning to highlight the impact on older people that the rush to go digital is having.

The report sets out how prioritising digital routes to accessing essential services like banking, NHS and GP appointments, parking, local council services and social security is disproportionately impacting older people. It highlights the important support being provided by local Age UKs to increase digital skills.

The report highlights that:

- 4.7 million people aged 65+ don't have the basic skills needed to use the internet successfully.
- 2.3 million people aged 65+ don't use the internet at all.
- 3.3 million people aged 65+ don't use a smartphone.

The report's recommendations are:

- All public services must offer and promote an affordable, easy to access, offline way of reaching and using them.
- The Government must make sure local government receives enough funding to provide offline services.
- More funding and support provided to enable people who are not internet users, but would like to be, to get online.
- The Government should lead on the development of a long-term, fully-funded national Digital Inclusion Strategy.
- The Government should change the law to require banks to maintain face-to-face services.
- Banks must accelerate the roll-out of Shared Banking Hubs.

To find out more, or to see how you can get involved, read more [here](#).

News and updates.

Charity Shops and Information Points

Following the success of our Salisbury Shop with Information Point, which opened in December, we have now opened in Bradford on Avon and Marlborough! Our charity shops are not just a retail space, but a place for people to come to us for information, help and access to advice.

These locations can only work with the support of our amazing volunteers and with the generous donations received. Each donation made, and purchase bought makes a real difference in the lives of older people living in Wiltshire.

Our shops are looking for more donations of clean, secondhand clothing and quality homeware.

What can you donate?

Clothes	Homeware
<p>Good quality and clean:</p> <ul style="list-style-type: none"> • Men’s clothes • Woman’s clothes • Kid’s clothes • Bags • Shoes (paired) • Jewellery • Accessories 	<p>In good condition:</p> <ul style="list-style-type: none"> • Vases, ornaments, glassware • Soft furnishings (if new) • Small pieces of furniture • Toys and games • Books



Organisation News and Updates: Living Well

Through our Living Well service we have a team of Age UK Wiltshire staff, based within GP surgeries, providing a wide range of support to older patients. Alongside visiting people at home, we also go to local events spreading the news of our services.

On social prescribing day, the Living Well team visited Chippenham Community Hub to raise awareness in the community about the work of social prescribers. Information was shared about social groups, support services and relevant benefits.

The team had a mixture of people stop by from professionals, parliamentary candidates, and patients from the local surgeries. .



“Age UK have been brilliant, you’ve done so much for me, I don’t know what I’d have done without you.”

Organisation News and Updates:

Our 'Wellbeing Checks with Meals' service is much more than just a hot meal delivered to your door, it is also:

- ✓ A wellbeing check for an older relative
- ✓ Peace of mind for a relative or carer
- ✓ The ability to remain independent, at home

"Thank you again for everything you do, your drivers are amazing, and it is because of you that mum can stay in her own home. So it is such a gift for us, thank you."

Socials

You can stay up to date with our latest news by following our social media accounts:



<https://www.facebook.com/ageukwiltshire/>



<https://twitter.com/AgeUKWiltshire>



<https://www.instagram.com/ageukwiltshire/>

Following our accounts and engaging with what is shared is a fantastic free way to help increase the reach of our services.

Organisation News and Updates:



Age UK Wiltshire is working in partnership with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, 'Carers Together Wiltshire'.

This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing. Caring for another person can be challenging. We work closely with Wiltshire Council to offer Carers Assessments, to enable unpaid carers to take regular time away from their caring responsibilities, and we also offer practical and emotional support.

We will work together with our partnership organisations to provide support to individuals providing informal unpaid care to another person through a range of support services.

We can provide:

- Activities
- Carer breaks
- Information
- Advice
- Information of Carer ID cards
- Counselling
- Coaching
- Training and support (including peer-support) for carers.

We are here to support carers, offer a listening ear and practical help and support. You can contact us on 01380 710300 or email

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enquiries@carerstogetherwiltshire.org.uk

Organisation News and Updates: Fitness & Friendship

Our Fitness & Friendship Clubs are social clubs for older people with an emphasis on keeping active.

Sessions include gentle exercises, games, quizzes, Tai Chi, with plenty of time for a friendly chat over refreshments.

Our brand-new Fitness & Friendship Club has opened in Devizes at Northgate Gardens Retirement Housing and meets alternate Wednesday's 10.30am-12.30pm.

To find out more, you can contact: fitnessandfriendship@ageukwiltshire.org.uk

Happy birthday George!

George, a member of our Salisbury Fitness & Friendship Club, recently celebrated his 100th birthday with the club!



Information & Advice

Information & Advice received an exciting visit from some of Age UK National staff working on the Building Resilience project. They visited the team in Salisbury to see how they operate, as well as taking the opportunity to chat with volunteers and staff about the service. They were very complimentary and could see how much everyone put into the service.

Organisation News and Updates: Local Energy Grant


Local energy
Grant

Could you be entitled to £100s off your fuel bills?

£200 Wiltshire Energy Grant

You could be eligible if you:

- Are over State Pension age
- Receive a means-tested benefit (core) *or* income below £366pw (single) person) / £527pw (couple or household) (discretionary)
- Worry about the cost of heating

We also advise on other benefits and schemes

Contact Age UK Wiltshire

0808 196 2424

www.ageukwiltshire.org.uk



www.ageukwiltshire.org.uk



Wiltshire
Community
Foundation



SPREAD
THE
WARMTH

Registered Charity No. 800912

Organisation News and Updates: Padwell Road Day Centre

Padwell Road Day Centre recently celebrated its 40th Birthday!

A fantastic time was had by all.



With plants kindly donated by B&Q, Padwell Day Centre guests were able to start potting. The plants are now in the Day Centre Garden and we are delighted to share that the strawberry plants are coming along brilliantly!



Organisation News and Updates: Supportive Independence



Supportive Independence

more connected more resilient more mobile

We can provide information, guidance and support to help older people in Swindon stay active and connected.

Would you be interested in discovering local events and socialising?

Do you feel a bit unsteady on your feet and would like to know how you can prevent falls?

Do you feel, with a little support, you could be more active?

Want to make sure you are getting all the income you're entitled to?

Struggling to get around town?

Interested in learning about aids and adaptations to make your home more comfortable?



If you answered "YES" to any of these, feel free to get in touch with Dani Gibbs at 07933513209 for a friendly chat.

Organisation News and Updates: Melksham Community Support

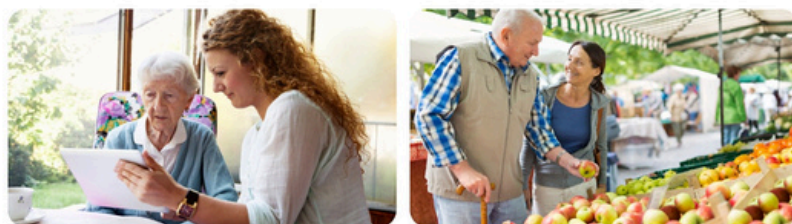
The Melksham Community Support service is commissioned by Melksham Town Council and Melksham Without Parish Council, to improve the wellbeing of older people living in the area, by offering support, access to information and practical help.

Funding for the second year of the project has recently been confirmed and we're busy promoting the support we can offer.

Melksham Community Support

- Would you like to go out and socialise if you had some information about what's going on, or someone to go along with?
- Do you feel, with a little support, you could be more active?
- Would you like to check you're receiving all the income you're entitled to?
- Do you find it difficult to get the things you need from the shops or chemist?
- Would you like information about aids and adaptations for your home?
- Maybe you just need a few things sorting at home to make it a happier place to be?

If you said YES to any of these, and would like to discuss a home visit, please call 01225 809265.



Organisation News and Updates:

Meet the trustee



Working hard behind the scenes are our amazing Trustee Board who provide a strategic lead and oversight for the direction of Age UK Wiltshire.

Chair of our Trustee board is Richard Purchase and we thought this newsletter was a perfect opportunity to find out a bit more about him.

1. Why did you decide to become a trustee of Age UK Wiltshire?

“I applied for the role as Chair and went through a rigorous selection process! Professionally I have worked in health and through my companies' provided services to the health, housing and social care sectors. It made sense therefore to continue supporting an organisation whose services are already great but could become more widely available utilising my commercial skills to help others.”

2. What difference do you feel the charity is making?

“In the last two years, and with a new strategic plan, we have seen growth and expansion with more people able to access our services whilst at the same time we have been striving to become more financially self-sufficient.”

3. What are you most excited about for the charity?

“ We have a fantastic and forward thinking Exec Team led by a brilliant Chief Executive - there will be increasing need for our services as the population ages, other charities falter and government/council requirements expand. We are very well placed and are excited to step into this space.”

4. Outside of your role with our charity, what do you enjoy doing in your free time?

“I have a number of commercial interests; however, I am a great rugby supporter, Vice Chair of Marlborough RFC, I play golf badly, have young grandchildren and I enjoy travel.”

5. What book, film, or song has had a significant impact on you and why?

“I am not sure you can pick one and it becomes an accumulation of experiences over the years. However I would encourage everyone in business to read the books by Michael Heppell and particularly "How to be Brilliant" - he has other books and all are worth a read!”

Join our team

Age UK Wiltshire is a local independent charity with around 60 members of staff, mostly part-time. We help over 1500 local older people every year, offering activities, events, social contact and information. It's a great place to work if you really want to make a difference in people's lives.

Our website is regularly updated with all of our latest vacancies.



You can find out more [here](#)

Volunteer with us

We rely on volunteers to support the services we deliver. We welcome applications and support from all parts of the community and will work with people so they get the best experience possible from working with us.



If you are ready to volunteer with us then the first step is to read about our volunteer roles on our [website](#) and complete our application form. This is how we first get to know you and understand what you want to get out of volunteering.

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Area Board Briefing Note Draft Licensing Policy 2024-2029 consultation

Service : Public Protection

Further Enquiries to: Claire Francis

email: claire.francis@wiltshire.gov.uk

Date Prepared: 26/03/2024

Wiltshire Council Draft Licensing Consultation

Background

As the Licensing Authority, Wiltshire Council is required, under the Licensing Act 2003, to promote four objectives, namely:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The licensing policy sets out how the council would normally apply its functions under the Licensing Act 2003, particularly when making decisions on relevant applications for premises licences, club premises certificates and temporary event notices.

The council's current Statement of Licensing Policy came into effect on 10 November 2019 and will cease to have effect on 9 November 2024, and so the council must be in a position to formally adopt a revised policy from November this year. To satisfy the specific legal requirements set down in the Licensing Act, the council is required to carry out a consultation process on the proposed Statement of Licensing Policy.

At its meeting on 4 March 2024, the Licensing Committee agreed that a consultation on the Draft Licensing Committee can commence. The committee report can be found at [Licensing Committee Report March 24.pdf \(wiltshire.gov.uk\)](#)

Consultation

The policy must be consulted on with a range of specific stakeholders listed in the Home Office Guidance. This includes licence holders, police, fire and rescue, businesses and residents of the area. The consultation is now open and will run for six weeks with results collected online to make it easier to make comments and

analyse results The consultation can be found at [Draft Licensing Policy 2024-29 consultation \(wiltshire.gov.uk\)](#). Paper copies are also available in Wiltshire Council libraries. You are encouraged to share information on the consultation with anyone in your communities you feel would want to participate. The draft licensing policy can be found at [Statement-of-licensing-policy-Draft 2024-2029.pdf \(wiltshire.gov.uk\)](#).

Next steps

Following the conclusion of the consultation the results will be analysed and the results will be reported back to the Licensing Committee at their meeting in June.

More information

If you would like more information on the consultation or process, please email claire.francis@wiltshire.gov.uk

Area Board Briefing Note – Local Nature Recovery Strategy

Service:	Environment
Date prepared:	16/04/2024
Further enquiries to:	localnaturerecoverystrategy@wiltshire.gov.uk
Direct contact:	Alison.levy@wiltshire.gov.uk

The Local Nature Recovery Strategy has been progressing with events through March collecting an understanding of what people’s priorities are for nature recovery in Wiltshire and what measures they would utilise to achieve those priorities. Thank you to everyone who contributed.

The project group have now moved into the shortlisting phase. In this phase all the information we were given from the survey and events will be merged with information gathered from existing strategies that relate to nature such as river catchment strategies. Having created a master longlist a shortlisting group and a species specialist group will reduce the longlist into a shortlist for each area of Wiltshire. A validation group comprised of people who know their areas well will then check the working and confirm the outcomes.

Once a shortlist is completed, around the end of May, we will start mapping in earnest, using “Geographical information systems” (GIS) programs to model the best locations for those priorities and measures to be located, however as good as the work on this may be, it will be purely data driven and so we need those maps to be “ground truthed”, or in other words for people who really know the land to take a look and give us feedback on the suggested areas.

Events to give people more information and gather the needed feedback will comprise of three in person drop-in days, several webinars and an accompanying online survey.

These events will take place across July and details regarding their location and times will be sent out via our contacts database so please do sign up to receive notice and your invitations.

[Sign Up](#)

this link may also be found on our webpage (awaiting an update currently at bottom, will be moved to top) if you type in Wiltshire LNRS to google it should be the first result.

Your views, local knowledge and buy in are critical to not just the building of the LNRS but also its successful delivery. I sincerely hope some of you will be able to make it to our events and I look forward to seeing you there.

Area Board Briefing Note – Multiply – National Numeracy Day

Service:	Education and Skills
Date prepared:	23/04/24
Further enquiries to:	Catherine Brooks
Direct contact:	Catherine Brooks

Multiply is an initiative to support adults to improve their numeracy skills. During May the Multiply team are celebrating National Numeracy Day. You can find out more on the Work Wiltshire website. If you would like support to improve your skills and confidence in Maths contact the team.

Website – www.workwiltshire.co.uk

Email – multiply@wiltshire.gov.uk

Trowbridge Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Trowbridge Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 34,670.00	£ 30,464.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 34,670.00	£ 31,833.62	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 16,925.78	£ 20,268.62	£ 2,281.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1645	Community Area Grant	Trowbridge Town Football Club	Floodlights for Trowbridge Town Football Club	£65840.00	£5000.00

Project Summary:

The project will provide the floodlights required for Trowbridge Town FC to play in Football Association (FA) leagues higher than their current Wiltshire League which is at Step 7 of the FA ladder. In order to be promoted, TTFC need floodlights and other ground improvements including new dugouts and changing rooms (the latter having already been provided). The club is hoping to gain promotion from the Wiltshire League to the Western League Division One at Step 6. In the 2022-23 season the first team won the Wiltshire League but the lack of floodlights and other facilities prevented them being promoted. For comparison, Bradford on Avon, Warminster and Devizes play at Step 6, Corsham at Step 5, Melksham and Westbury at Step 4 and Chippenham at Step 2. The lights will also enable the Under-18 team of 16- and 17-year-olds to play in the Wiltshire U18 Floodlit League. In enabling these two developments, the lights will mean that the club's hundreds of younger players from the age of nine upwards can aspire in time to play for Trowbridge Town FC in the higher leagues rather than opting to play their football elsewhere.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1654	Community Area Grant	Studley Green Community Association	Studley Green Community Centre refurbishment phase 2	£4344.44	£2172.22

Project Summary:

This is now the second phase of our refurbishment, We have funded painting the whole community centre from top to bottom, now we are making energy efficient changes to the ceiling and lights.

ABG1708	Community Area Grant	HELP Counselling Services	New Laptop and Office Equipment for New Member of Staff	£1384.00	£692.00
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Project Summary:

Our organisation, with its longstanding commitment to serving the community, has been at the forefront of providing essential mental health support services for 40 years. As trusted stewards of community well-being, we understand the importance of equipping our team with the necessary tools to continue our work effectively. The heart of our organisation beats with the desire to alleviate the deep suffering experienced by hundreds of individuals grappling with mental health challenges. With each passing day, the need for our services grows more urgent as more people seek support. The addition of a new team member signifies hope and progress in our efforts to reach and assist even more individuals in need. To facilitate the expansion of our services and empower our new team member in her vital role, we are seeking funding to acquire essential equipment. A new laptop, monitor, stand, keyboard, office chair, and mouse are indispensable tools that will enable our staff to work efficiently and comfortably, maximising her productivity and effectiveness. By investing in this equipment, we are not only investing in the growth of our organization but also in the well-being of the individuals we serve. Our project aims to equip our new team member with the necessary tools to help our organisation grow and reach more people in need of mental health support. With your support, we can ensure that our team is equipped to continue our vital work and make a meaningful difference in the lives of those we serve.

ABG1819	Community Area Grant	Hilperton Village Hall	New roof at Hilperton Village Hall	£7500.00	£3750.00
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Project Summary:

Remove current roof covering, also current brickwork parapet around roof. Fit new boarding to roof, cover with rubberised coating to seal the roof, install new guttering, remove all waste materials. The roof section is at a second floor level to the front of the building.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1829	Community Area Grant	Avon Valley Runners	Avon Valley Runners running track refurbishment	£2265.00	£1130.00

Project Summary:

The running track for Avon Valley Runners is in need of repair due to the ever changing weather and water pooling on the track. It is in continual use by members of the running club and the public. Interval sessions are organised and take place there, as well as training sessions for Avon Valley Runners Youth. Exact works needed are - Install piped drainage in strategic positions on North-east bend and eastern length of the running track to reduce volume of water running down straight and inundating the NE corner. Soakaway to be installed at each "interceptor" point, around perimeter of Pitch 4 (outlet light pylons)

ABG1850	Community Area Grant	Equinox Explorer Scout Unit	Accessible ramp for Equinox ESU Paddle sport project	£18156.00	£5000.00
<p>Project Summary: Since launching this project we have been fortunate to gain support from Cereal Partners UK, Staverton. They have kindly allowed us to use their riverside location as the base for our project. In our effort to ensure that we make paddle sports accessible to as many users as possible we have opted to install a ramp that will provide safe access to the water. The ramp will be installed by a professional company, who have taken into consideration our needs, users with accessibility needs and the environment to design the structure that will suit us best.</p>					
ABG1678	Older and Vulnerable Adults Funding	Trowbridge Debt Advice Service	Financial budgeting for all	£805.00	£500.00
<p>Project Summary: Provide budgeting advice and training for those who are in debt or who have little disposable income. This will cover Maximising income, minimising expenditure, prioritising regular bills and other techniques to create a sustainable budget.</p>					
ABG1827	Older and Vulnerable Adults Funding	Families Out Loud	Trowbridge Client Support	£10071.00	£4919.00
<p>Project Summary: Families Out Loud (FOL) is a Wiltshire charity working with families challenged by someone else's drug or alcohol dependency, supporting them to bravely build a better life. We currently support 30 families in Trowbridge. Having recently been awarded a National Lottery Salary Funding Grant to employ a P/T Fundraiser and a P/T Marketing Coordinator for 3 years, combined with a steady increase in referrals from external agencies such as Turning Point, schools, social services etc, means we anticipate higher growth over the next 12 months than seen previously. So this year we aim to reach a further 13 adults and 10 teenagers in Trowbridge.</p>					
ABG1508	Youth Grant	Wiltshire Wildlife Trust	Blue Influencers Scheme	£29200.00	£4600.00
<p>Project Summary: We have received funding from #iwill Ernest Cook fund to host a Blue Mentor who will enable young people to champion blue environments within their communities. The Blue Mentor will work with local partners to engage with young people (In years 7 & 8 of secondary school) to identify actions and activities they would like to take to increase awareness and take action for freshwater habitats within their communities. The mentor will also help to establish the groups and enable them to access funding for their projects and community activities.</p>					
ABG1743	Youth Grant	Youth Adventure Trust	Supporting Disadvantaged Young People in Trowbridge	£10751.00	£4000.00
Application Reference	Grant Type	Applicant	Project	Total Cost	Requested

Project Summary:

We would like your support to help fund the programme costs of the 12 young people from Trowbridge currently on Years 3 of the programme and the Youth Support Worker salary costs associated with the support of these 12 young people. Our specially designed three-school-year Youth Adventure Programme includes three residential camps (Mountain, Coastal and Forest) , an Explore Day, 3 Activity Days and 4 Pathway Days, all supplemented with the ongoing support, mentoring and guidance of our skilled programme team, who are in constant contact with the young people throughout, offering them support in between camps and activity days. The main programme is followed by a Mentoring and Bursary Scheme to ensure all of the young people have the best chance of getting the maximum benefit from our long-term intervention.

ABG1809	Youth Grant	Sustainable Image Lab CIC	Colour and Light Youth Art Programme	£4980.00	£2460.00
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Project Summary:

SILT will deliver a series of 6 art sessions with attendees of Trowbridge Future Youth, culminating in a professionally curated exhibition at the SILT project space in Trowbridge town centre. These sessions will be focussed on sustainable image making using plant based colour and photo-sensitive surfaces. The sessions will cover: Making plant based emulsions and light sensitive papers for anotype prints, cyanotypes, exploring camera obscuras, a plant identification and colour-finding walk, exploring gradients and colour use and a collage session incorporating sustainable materials from the SILT studio and the previous art sessions. The exhibition will have an accompanying text and poster, and following the workshops and exhibition a pair of legacy books will be produced to be housed at the Trowbridge Future Youth premises and at SILT.

ABG1832	Youth Grant	Wiltshire Youth for Christ	Summer holiday pop up youth week in Stallards Park	£1010.00	£505.00
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Project Summary:

We will be setting up our youth pop up café on Stallards Park, Trowbridge for the week 12-16 August 2024. This will provide a range of diversionary activities for young people during the school holidays. Activities will include board games, console games, football, badminton / volley ball and a climbing wall for some of the days (this is already arranged with the Wiltshire Outdoor Learning Team). We will provide soft drinks and snacks free of charge.

Background

- Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

- Liam Cripps, Strategic Engagement and Partnership Manager, Liam.Cripps@wiltshire.gov.uk
- Caroline Le Quesne, Strategic Engagement and Partnership Manager, Caroline.LeQuesne@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

Trowbridge Area Board

End of Year Report

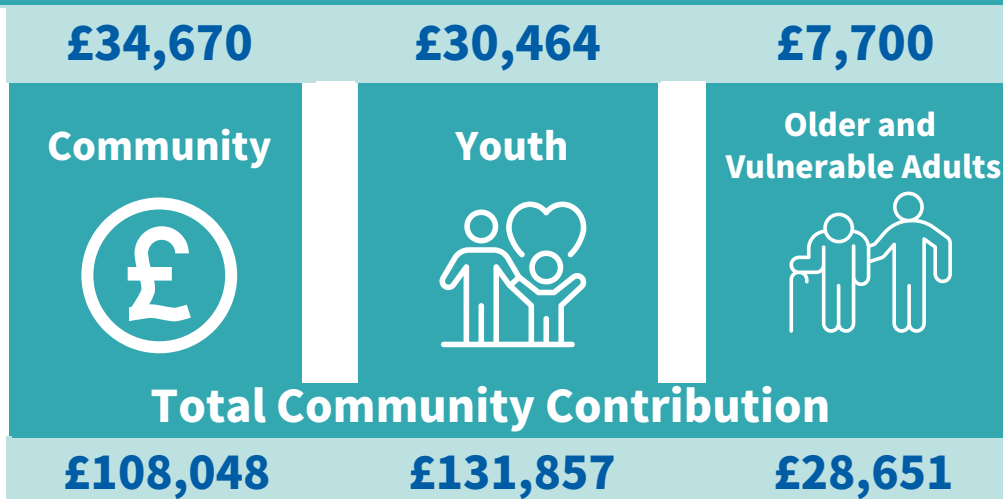
April 2023 - March 2024



Area Board Investment

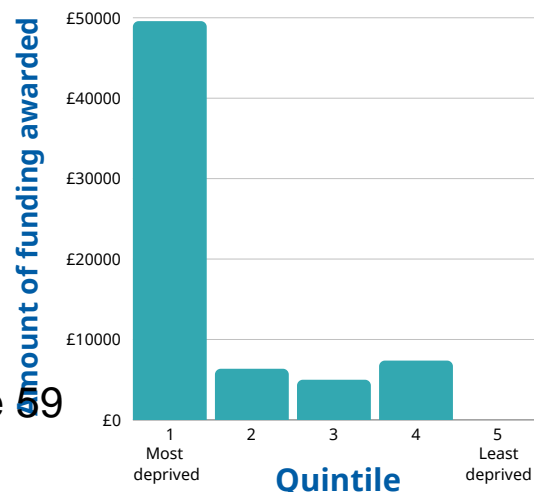
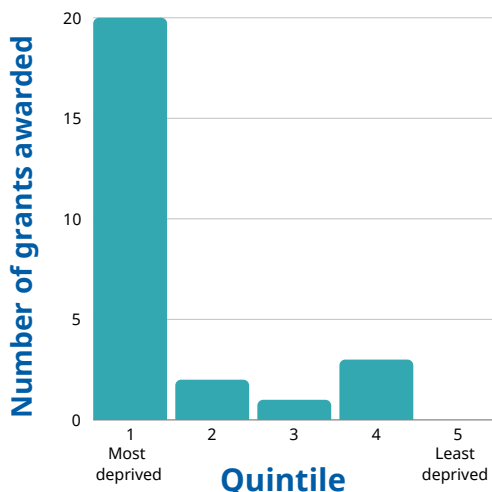
The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment.

Total Area Board Investment



The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Investment by deprivation quintile



Local Priorities

The Trowbridge Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:



Youth engagement, and positive activity opportunities

From new premises to rural outreach, from access to music provision to horse riding and from cultural events to empowering young women Trowbridge Area Board has invested time, money and resource in to youth engagement with great success.

Addressing climate change & protecting green spaces

Trowbridge community area has benefitted with investment from the Area Board in to Southwick Country Park, Biss Meadows, a wildlife garden and a number of outdoor learning spaces for various local groups. The Area Board continues to work closely with Wiltshire Wildlife Trust and other local groups such as Trowbridge ECO.



Supporting positive mental health and wellbeing

Trowbridge Area Board has given a public platform to promote the services of a number of local counselling charities and organisations, as well as funding them with grants. Trowbridge has benefited from the ever popular Celebrating Age project and investment in to access to wildlife and green spaces.

Supporting the local Economy

Trowbridge Area Board continues to be a key partner with a focused interest in the Future Highstreets Fund, development of Trowbridge Town Hall and the future leisure provision for the town.



Supporting low income individuals and families

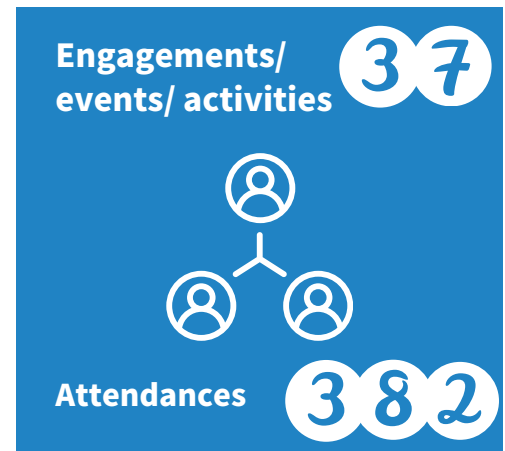
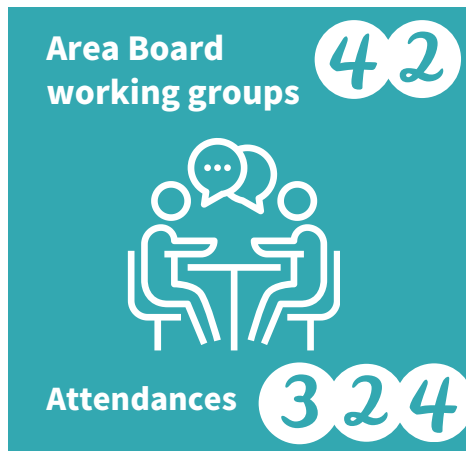
Trowbridge Area Board continues to financially support and champion the incredible work carried out by Trowbridge Future through their community fridge projects as well as supporting local debt advice charities. The Area Board have proactively ensured that local groups have had access to additional funding through the Household Support Fund.



Engagements

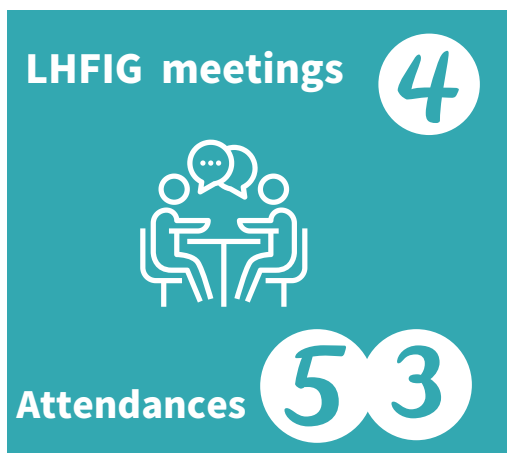
The Trowbridge Area Board works alongside other organisations to make things happen in the local community. These groups include the town and parish councils, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.



Local Highways and Footpath Infrastructure group

The LHFIG is a sub group of the Trowbridge Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking. The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.



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Trowbridge Area Board 20 June 2024

Appointments of Representatives 2024/25

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2024/25.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG
Appendix B – LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

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Appendix A

Representative Appointments 2024/25

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

LHFIG Councillor Representative Note: This position is appointed annually	All Councillors
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix 1:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix 2:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix 2 – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

WILTSHIRE POLICE



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Road Safety update – Trowbridge Area Board

Thursday 20 June 2024

Keeping Wiltshire Safe



Agenda Item 9

• #FATAL5 education



Careless or inconsiderate driving

The offence of driving without due care and attention (careless driving) is committed when your driving falls below the minimum standard expected of a competent and careful driver, and includes driving without reasonable consideration for other road users.

Some examples of careless or inconsiderate driving are:

- overtaking on the inside
- driving too close to another vehicle
- driving through a red light by mistake
- turning into the path of another vehicle
- flashing lights to force other drivers to give way
- misusing lanes to gain advantage over other drivers
- the driver being avoidably distracted by tuning the radio, lighting a cigarette etc
- unnecessarily staying in an overtaking lane
- unnecessarily slow driving or braking
- dazzling other drivers with un-dipped headlights



• Community Road Safety Team; what we do

PARTNERSHIP WORKING

- Community safety initiatives
- Work with Wiltshire Council (WC) and Dorset & Wiltshire Fire & Rescue Service (DWFRS) on road safety matters
 - Safe Drive Stay Alive (DWFRS)
 - Car seat checks (WC)
 - Op Close Pass – 2 wheels



INTERVENTION

- Road safety campaign 2023
- Community Speed Watch (CSW) letters
- Visible presence
- Speed Indicator Device (SID) scheme



ROAD SAFETY

ENFORCEMENT

- Project Zero days
- Community Road Safety Team days of action
- Support to Tramline op
- Community Road Safety and Speed Enforcement officers
- Speed awareness courses, fine & points and court action
- Force wide operations



EDUCATION

- Empowerment to communities to deliver CSW
- CSW letters
- SID scheme
- Visible presence
- Op Close Pass – Equine
- #Fatal5



Community Speed Watch

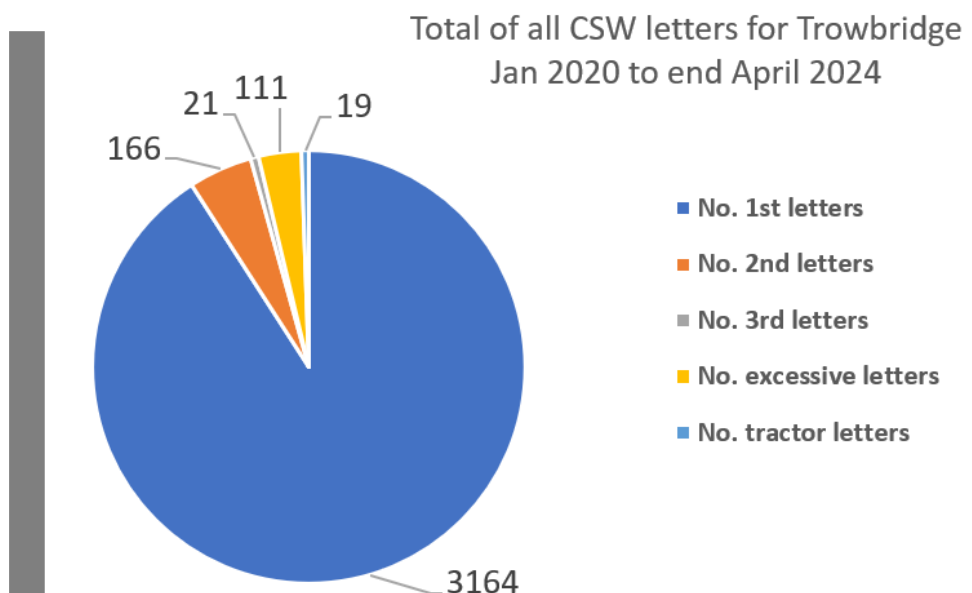
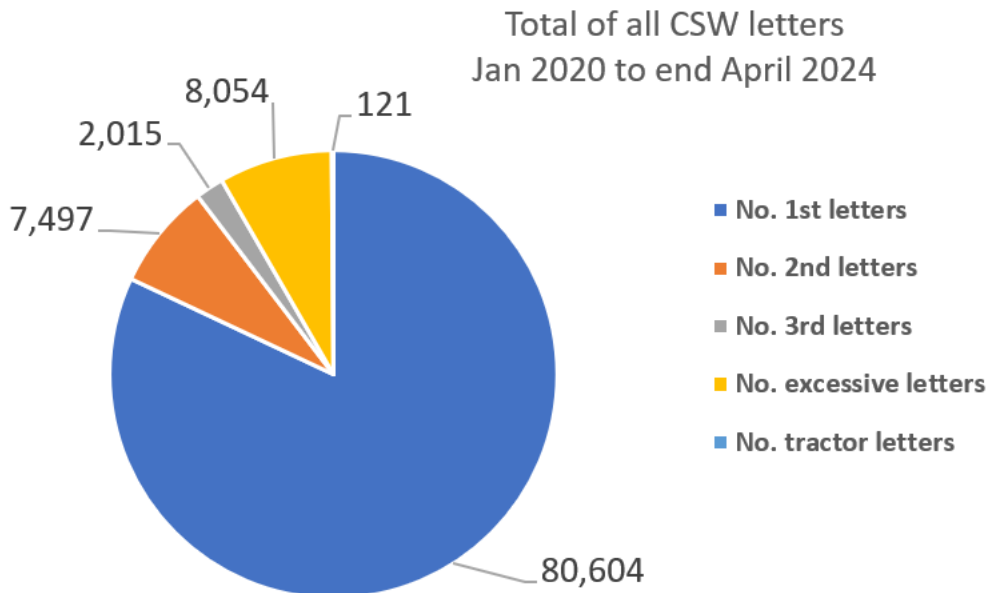
CSW



• CSW – Trowbridge area - Data since July 2020 to 8 May 2024

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Hilperton	163	19	0	7	1	190	44	9.9%
North Bradley	1740	88	11	74	18	1931	123	2.1%
Southwick	372	19	2	11	0	404	136	0.8%
Trowbridge - Cockhill	782	34	4	16	0	836	44	2.7%
West Ashton	107	6	4	3	0	120	57	2.1%
Grand Total	3164	166	21	111	19	3481	404	3.5%

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• Traffic surveys – Trowbridge

January 2022 to 30 April 2024

Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Semington, C395, High Street	Speed education	25/04/2022	30	35.28	Trowbridge	Trowbridge

• Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering January to April issued over **2390 tickets** to motorists, for numerous road related offences.

- [Op Tramline](#) is running every month, in April the main focus was on mobile phone enforcement.
- 5 more RPU officers have joined the team.
- RPU ran a [MIB](#) no insurance operation focussing on the M4 in conjunction with TVP, A&S and Gwent Police. Wiltshire had 12 vehicles seized off the M4 and the highest in the region.



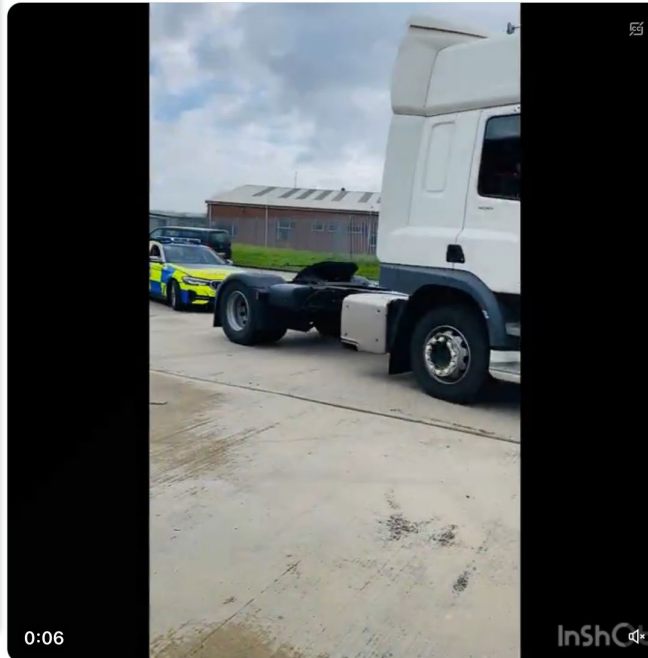
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Wiltshire Specialist Ops @WiltsSpecOps · 06/04/2024
#RPU have this vehicle stopped in Bulford due the driver only holding a provisional licence and the vehicle holding no policy of insurance, driver reported and vehicle seized
[#NoInsuranceNoLicenceNoVehicle](#) [#S165](#) [#Seized](#) [@DriveInsured](#)



6 10 190 4.3K

Wiltshire Specialist Ops @WiltsSpecOps · 05/04/2024
#RPU were out again running #OpTramline today in between other jobs and commitments 🙌
Even more drivers found to be distracted at the wheel or not restrained #Fatal5



2 7 110 3.1K

Wiltshire Specialist Ops @WiltsSpecOps · 17/03/2024
Full house of document offences for this motorcycle, seized on the A429 near Kemble. No number plate; insurance; tax or MOT, ridden by a provisional licence holder.



11 10 290 7K

Community Speed Enforcement Officers

CSEO's



• CSEO – Dashboard – 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

10,667.00
No. Speed awareness co...

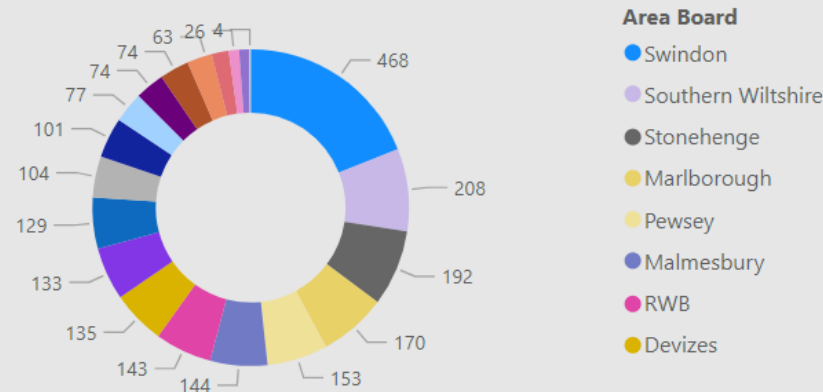
1,450.00
No. Fine & Points

144.00
No. Court

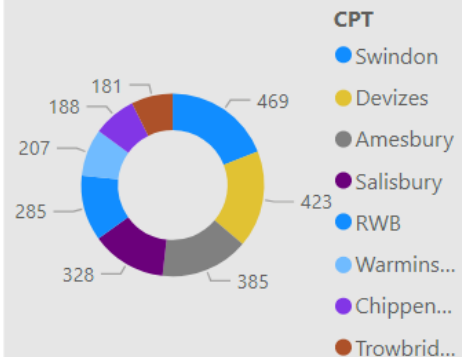
851
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Shaw and Whitley - 365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South West
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	March	90.00	13.00	1.00	Swindon	Swindon
Wilton - The Avenue	2023	November	84.00	33.00	8.00	Salisbury	Southern
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Tilshead - Candown Road	2023	August	78.00	10.00	1.00	Amesbury	Stonehenge
Wilton - The Avenue	2024	April	77.00	23.00	6.00	Salisbury	Southern
Coombe Bissett - Deegan House	2023	November	72.00	10.00	0.00	Salisbury	Southern
Total			10,667.00	1,450.00	144.00		

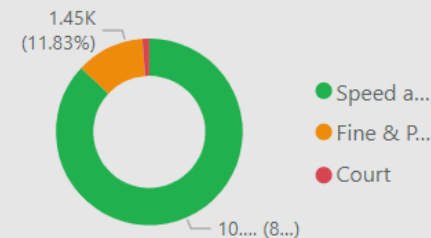
Activity by Area Board



Activity by CPT



Outcomes



Page 8

• CSEO – Trowbridge Area Board - 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

230.00
No. Speed awareness co...

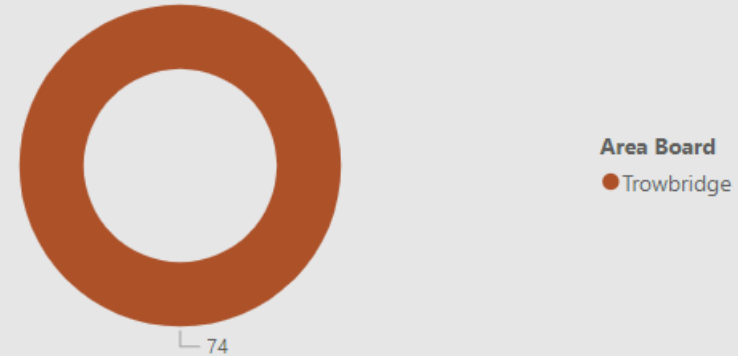
18.00
No. Fine & Points

1.00
No. Court

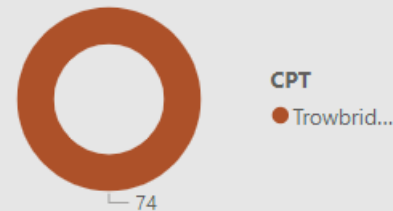
37
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Staverton - New Terrace	2024	March	33.00	2.00	1.00	Trowbridge	Trowbridge
Steeple Ashton - Newleaze	2023	April	21.00	4.00	0.00	Trowbridge	Trowbridge
Trowbridge - Cockhill Driveway to No 20 Cockhill	2024	March	20.00	0.00	0.00	Trowbridge	Trowbridge
Staverton New Terrace	2024	February	16.00	0.00	0.00	Trowbridge	Trowbridge
Staverton New Terrace	2024	May	14.00	0.00	0.00	Trowbridge	Trowbridge
Staverton - New Terrace (C)	2023	November	13.00	2.00	0.00	Trowbridge	Trowbridge
Steeple Ashton - Newleaze	2023	August	10.00	1.00	0.00	Trowbridge	Trowbridge
Staverton - New Terrace	2023	November	9.00	1.00	0.00	Trowbridge	Trowbridge
Westwood - Site N°5: Bus stop opposite The New Inn public house (C)	2023	November	9.00	1.00	0.00	Trowbridge	Trowbridge
Staverton New Terrace	2024	March	8.00	1.00		Trowbridge	Trowbridge
Steeple Ashton - Newleaze	2023	March	7.00	0.00	0.00	Trowbridge	Trowbridge
Steeple Ashton - Newleaze	2024	March	7.00	1.00	0.00	Trowbridge	Trowbridge
North Bradley Southwick Road/	2024	March	6.00	0.00	0.00	Trowbridge	Trowbridge
Total			230.00	18.00	1.00		

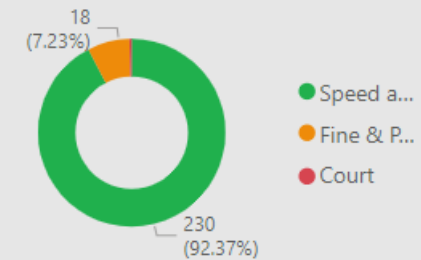
Activity by Area Board



Activity by CPT



Outcomes



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For information on Road Safety in Wiltshire visit:
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[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



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TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 18th April 2024 at 10am (Pratchett Hybrid Meeting Room at County Hall)			
	1. Apologies and Attendees			
	<p>Apologies: Cllr Jacob,</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Clark, Cllr Kirk, Cllr Palmen, Cllr Prickett, Cllr Trigg</p> <p>TC/PC: Karl Buckingham – TTC, Roger Evans – NBPC, Stephen Carey – SPC, Richard Covington & David Smith – WAPC</p> <p>WC Engineers: Jamie Mundy, Mark Banks</p>			
	2. Notes of last meeting			
	Notes from this meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (20 th June 2024)			
	3. Financial Position			
	<p>Cllr Thomas agreed before her departure that the 2023/24 underspend would be carried over into our 2024/25 allocation.</p> <p>2024/25 allocation to be same as previous years at £31,968</p> <p>So our combined budget for 2024/25 including carry over, allocated schemes and confirmed contributions is: £55,715.75</p>			

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

4. On-going Schemes					
JM to share detailed design		<p>Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd</p>	<p>£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC. Proposals will also include Westbury Road, which was listed separately on previous iterations of this note tracker.</p>	<p>JM shared the designs of the proposals, all happy to proceed.</p> <p>Several Cllrs asked for clarification on the contribution by NBPC. JM to confirm what had previously been agreed/allocated...</p> <p>November 2022 The proposed substantive bid already had £5000 allocated to it, which had been carried over. The changes to LHFIFG required 1/3rd of annual allocation as minimum contribution to substantive bids. Therefore for this group, that was £10,419.</p> <p>It was agreed that an additional £5419 should be allocated from LHFIFG to move the scheme forward. NBPC confirmed they were unable to contribute any further at that time.</p> <p>Therefore the £10,419 carried over in 2023 and 2024 has already been allocated and no further contribution from NBPC is required.</p>	JM to confirm budget allocation

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

LHFIG to consider further up-to-date speed surveys	b)	Newtown 20mph speed limit	<p>Comprehensive response received from Wiltshire Police in January and shared with Cllr Palmen. Cllr Palmen noted that the Police comments included the suggestion of gathering more up-to-date data, especially now the new signal controlled crossing is in place.</p> <p>Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trowbridge TC)</p>	Agreed at February's meeting, awaiting dates from contractor.	Order with contractor – awaiting date
Awaiting outcome of 20mph limit consultation	d)	Brook Road traffic calming (Wingfield Rd end)	Awaiting outcome of 20mph limit consultation before a final design of the traffic calming solution that was recommended at the Wingfield Road end of Brook Road in a 2022 Atkins fesiability report. TTC supported option 1 for a formal traffic calming feature along this section of Brook Road.	JM to liaise with TAOSJ team and discuss way forward once outcome of the consultation (below) is known.	Awaiting update
Awaiting date from TRO team	e)	20mph speed restrictions across the town	<ul style="list-style-type: none"> • Broadmead estate • Innox Road • St Thomas' Road area 	<p>Cabinet Report with Cabinet office – It is recommended to go ahead as advertised.</p> <p>(Note likely implementation costs approx: £15K for repeater signs and carriageway roundels across the 3 areas)</p>	Cabinet Report with Cabinet Member
Awaiting update	f)	Signage & improved crossing points Silver Street Ln	<p>TTC confirmed not in a position to consider until further works undertaken.</p> <p>DV to respond to KR proposals and consider other options</p>	DV/JM to discuss options including deployment of Trowbridge SID. Ongoing - alongside discussions with the TAOSJ team.	DV/JM Site meeting Ongoing dicussions
Approved at 14/09/23 meeting	g)	Repair of grass verges - Manor Road	<p>JT urged the group to again consider initial phase that would tackle the worst locations. LHFIG agreed to £9,000 for initial phase subject to TTC contribution.</p> <p>(£6,500 LHFIG, £2,500 TTC) TTC confirmed contribution.</p>	Works order with Milestone – awaiting confirmation of programme hopefully Summer 24.	With Milestone, awaiting programme

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

JM preparing report	h)	20mph speed limit request – Bratton Road, West Ashton	<p>Report issued to WAPC in July</p> <p>Whilst just meeting criteria for 20mph limit, there are some difficulties in implementing, due to minimum lengths of speed limits. PC requested low cost alternative speed calming measures to be explored. JM has recommended that we proceed with the Parking restrictions and push the Advisory 20mph outside the school initially and then review.</p>	<p>Advisory 20mph outside the school, being explored through TAOSJ funding.</p> <p>JM recommends waiting restrictions should be included below with other Parish requests.</p>	To progress with other Parish restrictions
Approved – JM to draft proposals before formal TRO advert	i)	Parish parking restrictions	<p>There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost.</p> <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick • West Ashton – Bratton Road (outside school) • Hilperton – Marsh Road (The Nursery access) • Hilperton – Horse Road/Hill Street <p>The group agreed that JM would proceed with design ready for comment before formal TRO consultation process.</p>	<p>JM shared proposals with the group.</p> <p>JM will now progress the Traffic Regulation Order with the TRO team. Likely to be Summer consultation, JM to advise once date known.</p> <p>TRO & consultation - £3,000 Implementation likely to be another £2,500/£3,000</p>	Approved awaiting consultation date

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

<p>Approved at 14/09/23 meeting</p>	<p>j)</p>	<p>Dropped kerbs – Church Lane, North Bradley</p>	<p>Request supported by North Bradley PC to assist mobility for residents in sheltered accommodation on Church Lane. These properties owned by Selwood Housing, whom we should also be also seeking a contribution, and will benefit existing and future tenants. Discussed and agreed Cost estimate: £1,500 (£1,125 LHFIG & £375 North Bradley PC) Group requested that JM approach Selwood for a contribution.</p>	<p>Selwood have confirmed they will contribute 25% matching NBPC, thus reducing spend from the LHFIG pot to £750. (£750 LHFIG, £375 NBPC, & £375 Selwood) Works order with contractor – programmed for mid-June.</p>	<p>In works programme for June 24.</p>
<p>Approved at 14/09/23 meeting</p>	<p>k)</p>	<p>Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton</p>	<p>The PC is aware of a recent accident where a cut-through from Woodhouse Gardens comes out at the junction of Ashton Road/Lacock Gardens. A young lady was knocked down as she exited the cut-through, reportedly on a scooter and an ambulance attended. PC request a staggered barrier to be installed. Discussed and agreed the need for the barrier. Cost estimate: £1,800 (£1,350 LHFIG & £450 Hilperton PC)</p>	<p>JM advised that only one barrier had been installed due to available widths. EC and residents not satisfied this will have the desired effect. JM is reviewing with senior officers and is in discussion with EC.</p>	<p>JM to discuss further with the Parish and EC</p>
<p>Approved at 14/09/23 meeting</p>	<p>l)</p>	<p>20mph speed assessment - Hilperton</p>	<p>20mph speed assessment requested by Hilperton PC. Areas of greatest concern is within the older area of the village, along Church Street and Hill Street. Discussed and agreed by group. Cost: £2,500 (£1,875 LHFIG & £625 Hilperton PC)</p>	<p>Recorded speeds met criteria for a 20mph speed limit. JM has advised HPC that further data is required to determine the extents of the 20mph limit, due to the Active Travel scheme on Trowbridge Road (Summer '24)</p>	<p>Additional data being collected before report issued.</p>

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

<p>Approved at 30/11/23 meeting</p>	<p>m</p>	<p>HIF ref: 16-23-3 On-way signage on Silver Street</p>	<p>Request supported by TTC due to vehicles seen driving the wrong way down Silver Street when coming out of Fore Street and St Georges Works.</p> <p>Estimated cost: £1,000 (£750 LHFIG & £250 Trowbridge TC) Inc. 1 sign at Park Road which has the same issues at St Georges Works. Agreed in principle subject to TTC confirmation of contribution.</p>	<p>Works order and signage design now with Milestone, awaiting programme date.</p>	<p>Works order with Milestone awaiting resource</p>
<p>Approved at 30/11/23 meeting</p>	<p>n)</p>	<p>HIF ref: 16-23-6 Pedestrian crossing, Bradford Road</p>	<p>Issues crossing Bradford Road safely from the Innox Road side. Especially an issue for Children Walking to Walwayne Court School from Town Centre. A lot of people walk out Innox Road from the town centre and cannot find a place to cross safely so take their chances with the traffic. I have had 2 residents complain about this and compare us with Bradford on Avon where there are many pedestrian crossings insuring there are safe routes to their schools.</p> <p>Pedestrian survey Estimated cost - £1,000 (£750 LHFIG & £250 Trowbridge TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Location agreed Cllr Palmen / JM</p> <p>Works order with contractor awaiting dates. JM has specified this needs to be conducted in Term time.</p>	<p>Awaiting date from contractor</p>
<p>Approved at 30/11/23 meeting</p>	<p>o)</p>	<p>Speeding, Broadcloth Lane East and Hargreaves Road</p>	<p>Cllr Cave requested at Sept 23 mtg that this be discussed at the next.</p> <p>Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trow TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Works order with contractor awaiting dates.</p>	<p>Awaiting date from contractor</p>

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

<p><i>New request at 30/11/23 meeting</i></p>	<p>p)</p>	<p>Pedestrian crossing, West Ashton Road</p>	<p>Cllr Cave requested at Sept 23 mtg that this be discussed at the next.</p> <p>Sustainable Transport/Planning have advised crossing will form part of the development West of Biss Farm. Advice from Planning is that the development could still be a way off.</p> <p>The group therefore wish to separate issue from development, as clearly a need now ahead of any development.</p>	<p>Previous surveys were conducted in 2021 shortly after the extended footway was constructed on the north side of the road.</p> <p>Next step; Recommend a further survey to confirm likely increase in numbers.</p> <p>As the crossing is intended to link with existing shared pedestrian & cycle paths/routes and eventually join with the Ashton Park development, it is considered appropriate that the crossing should be a Toucan crossing.</p> <p>Note: Toucan crossings are wider than Puffin crossings to serve pedestrians and cyclists. Toucan crossings typically cost between £120,000-£140,000 including design fees.</p> <p>Cllr Vigar asked JM to find out how to make application to the Substantive Highways Fund.</p>	<p>JM to clarify next steps to move this forward.</p>
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TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

<p>New request at 08/02/24 meeting</p>	<p>q)</p>	<p>HIF: 16-23-10 Speeding on Blind Lane, Southwick</p>	<p>The Parish Council have seen a significant increase in the number of drivers using Blind Lane as a short cut between Frome Road and Wynsome Street.</p> <p>Request: Some form of traffic calming and/or 20mph notices installed along Blind Lane and Hollis Way.</p> <p>Initial first step would be a Speed Assessment, which was agreed at the last meeting Estimated cost: £2,500 (£1,875 LHFIF & £625 SPC)</p>	<p>Works order with contractor awaiting dates.</p>	<p>Awaiting date from contractor</p>
<p>Awaiting decision of group</p>	<p>r)</p>	<p>HIF: 16-24-01 Signage request, A350 West Ashton</p> <p>First requested at Feb 2024 meeting (08/02/24)</p>	<p>The Parish Council have requested that the ‘West Ashton’ sign on the A350 be moved closer to the actual Parish Boundary.</p> <p>Raised by residents on north-west side of A350 between Yarnbrook & West Ashton, having missed deliveries. Group discussed how many people this would benefit and requested a cost estimate for next meeting.</p> <p>JM advised Traffic Management for this location could be costly, as primary route.</p>	<p>New signage would be around £800, including the removal of the existing signs and posts. The Traffic Management for this location would be restricted daytime hours also so would bump up usual 2-way signals cost. Total estimate between £2,000 and £2,500</p> <p>Estimated cost: £2,500 (£1,875 LHFIF & £625 WAPC)</p> <p>Collective decision including Richard & David from WAPC, not to proceed.</p>	<p>Remove</p>

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

Awaiting decision of group	s)	<p>HIF: 16-24-02 Parking issues, Chantry Gardens, Southwick</p> <p><i>First requested at Feb 2024 meeting (08/02/24)</i></p>	<p>The Parish Council has explored with the Highways Engineer the possibility of creating a layby in Chantry Gardens to provide parking; thereby protecting the green amenity space.</p> <p>Rough estimate was around £10,000 Southwick PC have confirmed they're willing to contribute up to £3,000.</p> <p>Group agreed was a good scheme, yet requested further design work and detailed cost estimate in relation to drainage and also the consideration of using 'Grasscrete' instead of tarmac for the parking area, prior to decision.</p>	<p>JM has been advised that 'Grasscrete' is significantly more expensive. Regarding the concerns about drainage at the previous meeting, the additional surface area of the layby will be graded to the existing drainage system and not expected to cause issues.</p> <p>Detailed cost estimate is £9,688 Usual 25% contribution (£2,422), yet SPC have agreed to pay up to £3,000</p> <p>So LHFIF funding would be: £6,688 The group agreed to proceed.</p>	Approved awaiting resource
New request at 08/02/24 meeting	t)	<p>HIF ref: 16-24-03 Pedestrian signage, Brokerswood Rd, Southwick</p>	<p>The Parish Council requests a professional assessment on the appropriateness of 'Pedestrians in Road' and 'Pedestrians Crossing' signs in the vicinity of the recently constructed pavement/crossing point together with possible costings.</p>	<p>JM has confirmed the detail of the request with SPC and will prepare a cost estimate for Pedestrian warning signs for the next meeting.</p>	JM to provide cost estimate

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

New request at 08/02/24 meeting	u)	HIF ref: 16-24-04 Drainage issue, Blind Lane, Southwick	<p>The Parish Council has received reports that a drain in Blind Lane seems to be located in the incorrect position and is ineffective. This was reported via the myWilts app and the response was to direct the issue to LHFIG.</p> <p>The PC would like WC to investigate the placement of the drain and assess its effectiveness in its current position.</p>	This has been passed to the Area Highways and Drainage teams to take forward.	To be removed
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	5.	New requests received since 8th February meeting:			
New request	a)	HIF ref:16-24-05 Additional street lighting – Bratton Road, West Ashton	As advised by the Street Lighting Engineers there is a gap in street lighting in a traffic calmed area it should be no more than 40-50m, The gap between Ashton Heights and Shepherds Drove is around 140m, so I would suggest 2 additional units would be required to match similar elsewhere.	Further to an initial response from our Street Lighting team, JM will request a full cost estimate.	Awaiting update
New request	b)	HIF ref:16-24-06 Street Lighting County Way bridge	<p>Various members of the public have complained about poor lighting at either side of the footbridges from the Town Park to The Tesco Site. The poor lighting leads to people not feeling safe and avoiding using the footbridges at night.</p> <p>Request for LHFIG to investigate how this could be improved. Potential for working with Tesco to replace the column near the petrol filling station to the same height as the one in the central reservation would help. Otherwise new column locations or alternative lighting options.</p>	<p>Further to an initial response from our Street Lighting team, JM will request a full cost estimate.</p> <p>Will require liaison with Tesco to get the unit within their site back into operation.</p>	Awaiting update

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

<p><i>New request</i></p>	<p>c)</p>	<p>HIF ref:16-24-07 Almond Grove/Hazel Grove, footway</p>	<p>The footpath (TROW107) between Hazel Grove and Almond Grove has some deep cracks in it. These present a trip hazard for residents, particularly children attending The Grove Primary School. They create particular risks for children in wheelchairs as well as those using bikes or scooters. The school would also be very grateful if the gassy area at the east end of the footpath could be paved over as the area experiences congestion when children are arriving and leaving and that area cannot be used in wet weather.</p>	<p>MB has inspected the path and his assessment is surface cracks only and is within tolerance therefore does not warrant immediate repair. MB will add this and other footpaths in the area to his maintenance list.</p> <p>MB & JM shared some concerns with drainage at the requested paved area.</p> <p>KB mentioned that the new building at the school and thought an access was proposed in the location of the grassed area. JM to check with the planning team and advise further.</p>	<p>Awaiting further info</p>
<p><i>New request</i></p>	<p>d)</p>	<p>HIF ref: Broadcloth Lane / Willowbrook Primary School</p>	<p>On Friday 8th March there was a car accident in close proximity to the school premises, resulting in the hospitalization of one of our pupils for a night.</p> <p>While accidents can happen, it is imperative that we take proactive measures to minimize the risk of such incidents reoccurring in the future.</p>	<p>Our Road Safety Team are liaising with the school Head to gain more details of the incident before deciding how to proceed.</p>	<p>Remove</p>

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	6.	Any other business		
		SID locations	Cllr Vigar encouraged group to identify situation locations for sockets and posts which can be funded via the LHFIG. Trowbridge Town Council are purchasing a SID unit, which can be distributed round the various sites within the area.	
		Speed Assessments	Cllr Palmen mentioned that the Environmental Select Committee has recent commisioned a piece of work to look into the speed assessments and assess if they are fit for purpose.	SP/JM to find out more and distribute to the group.

	7.	Date of next meeting: Thursday 13th June 2024, 10am Pratchett Hybrid Meeting Room at County Hall and also via MS Teams (Next Trowbridge Area Board is scheduled for 20th June 2024)		
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